



# POLK COUNTY COMMISSIONERS COURT

February 22, 2005

Polk County Courthouse, 3rd floor

10:00 A.M.

Livingston, Texas

2005-017

## NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

### Agenda topics

1. CALL TO ORDER.
  - Invocation
  - Pledges of Allegiance
2. PUBLIC COMMENTS.
3. INFORMATIONAL REPORTS.
4. CONSIDER APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 8, 2005 AND THE SPECIAL MEETING OF FEBRUARY 14, 2005.
5. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2005-14, "PURCHASE OF TEN (10) SHERIFF'S DEPARTMENT VEHICLES, WITH TRADE-IN OF SEVEN (7) USED SHERIFF'S DEPARTMENT VEHICLES".
6. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2005-15, "PURCHASE OF ONE (1) USED PORTABLE ROCK CRUSHER, PCT. 3".
7. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2005-16, "PURCHASE OF ONE (1) NEW OR USED GRADEALL AND (OPTIONAL) TRADE-IN OF ONE (1) USED GRADEALL, PCT. 3".
8. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2005-17, "PURCHASE OF ONE (1) NEW MOTOR GRADER WITH TRADE-IN OF ONE (1) USED 135H CATERPILLAR MOTOR GRADER, PCT. 4".
9. CONSIDER ANY/ALL NECESSARY ACTION REGARDING BID #2005-18, "SALE OF ONE (1) USED 1987 FORD ¾ PICKUP TRUCK; ONE (1) SURPLUS CUL VERT (6" X 50"); MISC. SALVAGE METAL, PCT. 4".
10. CONSIDER APPROVAL OF RENEWAL OF LEASE AGREEMENT FOR PARKING AREA AT SEARS STORE, LOCATED ADJACENT TO COURTHOUSE.
11. CONSIDER APPROVAL OF OFFER TO PURCHASE TAX FORECLOSURE PROPERTY: PCT. 3, TRACT 62, .50 ACRES MORE OR LESS, D. WILLIAMS SURVEY, ABSTRACT 754, CAUSE T01-102.
12. CONSIDER APPROVAL OF RESOLUTION VERIFYING THE APPROVAL AND ADOPTION OF ROAD NAMES/NUMBER THROUGH THE COUNTY MASTER STREET ADDRESS GUIDE (MSAG) FOR THE PURPOSE OF TEXAS DEPARTMENT OF TRANSPORTATION PRE-ARRIVAL SIGNAGE.
13. CONSIDER APPROVAL OF REVISIONS TO "COUNTY REGULATIONS AND PROVISIONS TO PERMIT CONSTRUCTION ON COUNTY ROAD RIGHT-OF-WAY".
14. RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT.
15. CONSIDER APPROVAL OF REIMBURSEMENT RESOLUTION FOR CAPITAL PURCHASES, TO DATE.
16. CONSIDER APPROVAL OF BUDGET REVISIONS, AS PRESENTED BY THE COUNTY AUDITOR.
17. CONSIDER APPROVAL OF BUDGET AMENDMENTS, AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.
18. CONSIDER APPROVAL OF SCHEDULE OF BILLS.
19. CONSIDER APPROVAL OF PERSONNEL ACTION FORMS.

ADJOURN

Posted: February 15, 2005

By: John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public at all times on Tuesday, February 15, 2005 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON, COUNTY CLERK

BY: (Deputy)

FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS.  
POLK COUNTY, TEXAS

2005 FEB 15 AM 9:45

BARBARA MIDDLETON  
COUNTY CLERK, POLK CO.



# COMMISSIONERS COURT

February 22, 2005

10:00 a.m.

of Polk County, Texas

County Courthouse, 3rd floor  
Livingston, Texas

## ADDENDUM to Posting #2005-017

The following will serve to amend the Agenda of the Commissioners Court Meeting scheduled for February 22, 2005 at 10:00 A.M.

### AMEND TO ADD;

- 20. CONSIDER APPROVAL OF PERSONNEL MANAGEMENT SYSTEM UPDATE CREATING JOB DESCRIPTION "1040-SPECIAL PROJECT OFFICER", POLK COUNTY SHERIFF DEPARTMENT.
- 21. CONSIDER COUNTY CLERK'S REQUEST FOR APPROVAL OF EXPENDITURE FROM RECORDS MANAGEMENT/PRESERVATION FUND FOR ARCHIVAL PROJECT OF PROBATE AND GUARDIANSHIP RECORDS.
- 22. CONSIDER PRECINCT 1 COMMISSIONERS' REQUEST FOR HEADWALL AND CULVERT REPAIR/REPLACEMENT ON INLET DRIVE, TO BE FUNDED BY THE ISSUANCE OF DEBT AS PER THE POLK COUNTY POLICY FOR BRIDGE REPAIR/REPLACEMENT.
- 23. CONSIDER SHERIFF'S DEPARTMENT REQUEST FOR APPROVAL CAPITAL EXPENSE RELATING TO JAIL REPAIRS, UPGRADES AND EQUIPMENT REPLACEMENT.
- 24. CONSIDER APPROVAL OF OFFER TO PURCHASE TAX FORECLOSURE PROPERTY: PCT. 1, WM. PACE SURVEY, A-60, TR. 39, .38 ACRE, CAUSE #T03-137, ACCT. #10060005000; A. VIESCA SURVEY, A-77, TR. 530, .25 ACRE, CAUSE #T00-083, ACCT. #10077070100.

Dated: Friday, February 18, 2005

Commissioners Court of Polk County, Texas

By: John P. Thompson, County Judge

I, the undersigned County Clerk, do hereby certify that the above Addendum to the Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Addendum and that I posted a true and correct copy of said Addendum at the door of the Polk County Courthouse at a place readily accessible to the general public at all times on Friday, February 18, 2005 and that said Addendum remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

BARBARA MIDDLETON, COUNTY CLERK

BY Schelana Walker  
Deputy

FILED AND RECORDED  
OFFICIAL PUBLIC RECORDS,  
POLK COUNTY, TEXAS

2005 FEB 18 PM 4:04

BARBARA MIDDLETON  
COUNTY CLERK, POLK CO.

STATE OF TEXAS }  
COUNTY OF POLK }

DATE: FEBRUARY 22, 2005  
REGULAR MEETING  
All Members Present

**COMMISSIONERS COURT  
AGENDA POSTING # 2005 - 017**

BE IT REMEMBERED ON THIS THE 22<sup>nd</sup> DAY OF FEBRUARY, 2005  
THE HONORABLE COMMISSIONERS COURT MET IN "REGULAR" CALLED  
MEETING WITH THE FOLLOWING OFFICERS AND MEMBERS PRESENT, TO WIT;  
HONORABLE JUDGE JOHN P. THOMPSON, COUNTY JUDGE, PRESIDING.  
BOB WILLIS-COMMISSIONER PCT#1, BOBBY SMITH - COMMISSIONER PCT #2,  
JAMES J. "Buddy" PURVIS-COMMISSIONER PCT #3, C.T."TOMMY" OVERSTREET  
COMMISSIONER PCT #4, BARBARA MIDDLETON, COUNTY CLERK & B.L. "BOB"  
DOCKENS COUNTY AUDITOR, THE FOLLOWING AGENDA ITEMS, ORDERS AND  
DECREES WERE DULY MADE, CONSIDERED & PASSED.

1. WELCOME & CALLED TO ORDER BY JUDGE JOHN P. THOMPSON AT 10:00 A.M.  
INVOCATION WAS GIVEN BY REV. BYRON LYONS.  
PLEDGES TO THE U.S. AND TEXAS FLAGS WERE LED BY JOE ROEDER.
2. PUBLIC COMMENTS:
  - A. JOE ROEDER OF WILSON LAKE ESTATES THANKED COMMISSIONER OVERSTREET FOR ASSISTING THEM WITH A PROBLEM ON THE DAM IN WILSON LAKE. HE COMMENDED COMMISSIONER SMITH FOR WORKING ON THE GO TEXAN COMMITTEE THAT BRINGS NEEDED SCHOLARSHIP MONEY TO THE YOUTH OF POLK COUNTY.
3. INFORMATIONAL REPORTS:
  - A. COMMISSIONER BOBBY SMITH REPORTED THE GO TEXAN BAR-B-QUE COOK-OFF WILL BE FEB. 23<sup>rd</sup> - 25<sup>th</sup>, AND RODEO TICKETS ARE ON SALE NOW FOR POLK COUNTY NIGHT DURING THE RODEO.
  - B. JUDGE THOMPSON INVITED EVERYONE TO THE RIBBON CUTTING AT THE NEW BURKE CENTER TODAY AT 11:30 AM.
4. MOTIONED BY BOBBY SMITH, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE MINUTES FOR REGULAR MEETING OF FEBRUARY 8, 2005 AND THE SPECIAL MEETING OF FEBRUARY 14, 2005.  
ALL VOTING YES.
5. BID #2005-14 - SHERIFF'S DEPARTMENT  
MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO AWARD BID TO PHILPOTT FORD OF PORT NECHES, FOR THE PURCHASE OF TEN (10) SHERIFF'S DEPT. VEHICLES WITH A TRADE-IN OF SEVEN (7) USED VEHICLES, INCLUDING THE BUMPER AND WENCH TO BE ADDED TO THE PICKUP, FOR A TOTAL PRICE OF \$247,899.95.  
ALL VOTING YES.
6. BID #2005-15 - PRECINCT #3  
MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOBBY SMITH, TO AWARD BID TO J.R.'S EQUIPMENT SALES FOR THE PURCHASE OF ONE (1) USED ROCK CRUSHER TOTAL PRICE OF \$78,800.00, FOR PRECINCT #3.  
ALL VOTING YES.

7. BID #2005-16 - PRECINCT #3  
MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO AWARD BID TO MUSTANG FOR PURCHASE OF ONE (1) NEW CATERPILLAR MOTOR GRADER \$ 174,500.00, WITH TRADE-IN OF (1) USED GRADE ALL, ADDING A FIVE YEAR EXTENDED WARRANTY FOR \$11,250.00, TOTAL PRICE OF \$ 185,750.00.  
ALL VOTING YES.
8. BID #2005-17 - PRECINCT #4  
MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO AWARD BID TO MUSTANG FOR PURCHASE OF ONE (1) NEW MOTOR GRADER WITH TRADE-IN OF ONE (1) USED 135H CATERPILLAR MOTOR GRADER, INCLUDING EXTENDED WARRANTY FOR \$ 76,950.00.  
ALL VOTING YES.
9. BID #2005-18 - PRECINCT #4  
MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO AWARD BID TO JOHNNY ATKINSON FOR SALE OF ONE (1) USED 1987- FORD PICKUP, \$ 351.00, AND TO SELL ONE (1) SURPLUS CULVERT (6"X50') TO JOHN BYRD FOR \$110.00.  
VOTES RECORDED AS FOLLOWS:  
COMMISSIONER WILLIS.....YES  
COMMISSIONER SMITH.....ABSTAIN  
COMMISSIONER PURVIS.....YES  
COMMISSIONER OVERSTREET.....YES
10. MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE RENEWAL OF LEASE AGREEMENT FOR PARKING AREA AT SEARS RETAIL STORE, LOCATED ADJACENT TO COURTHOUSE PARKING LOT.  
ALL VOTING YES. (SEE ATTACHED)
11. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY TOMMY OVERSTREET, TO ACCEPT OFFER TO PURCHASE TAX FORECLOSURE PROPERTY, PRECINCT #3; TRACT 62, .50 acre (more or less), D. WLLIAMS SURVEY, ABSTRACT 754, CAUSE T01-102.  
ALL VOTING YES.
12. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOBBY SMITH, TO APPROVE "RESOLUTION" VERIFYING THE APPROVAL & ADOPTION OF ROAD NAMES/NUMBERS THROUGH THE COUNTY MASTER STREET ADDRESS GUIDE (MSAG) FOR THE PURPOSE OF TEXAS DEPARTMENT OF TRANSPORTATION PRE-ARRIVAL SIGNAGE.  
ALL VOTING YES. (SEE ATTACHED)
13. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOBBY SMITH, TO APPROVE REVISIONS TO "COUNTY REGULATIONS AND PROVISIONS TO PERMIT CONSTRUCTION ON COUNTY ROAD RIGHT-OF-WAY."  
ALL VOTING YES. (SEE ATTACHED)
14. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, TO RECEIVE COUNTY AUDITOR'S MONTHLY FINANCIAL REPORT.  
ALL VOTING YES.
15. MOTIONED BY BOBBY SMITH, SECONDED BY TOMMY OVERSTREET, TO APPROVE REIMBURSEMENT RESOLUTION FOR CAPITAL PURCHASES, TO DATE.  
ALL VOTING YES. (SEE ATTACHED)
16. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO APPROVE BUDGET REVISIONS #2005-09, AS PRESENTED BY COUNTY AUDITOR.  
ALL VOTING YES. (SEE ATTACHED)

17. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE BUDGET AMENDMENT #2005-09 (A), AS SUBMITTED AND REVIEWED BY COURT APPOINTED COMMITTEE.  
ALL VOTING YES. (SEE ATTACHED)

18. MOTIONED BY BOBBY SMITH, SECONDED BY BOB WILLIS, APPROVAL AND PAYMENT OF BILLS, BY SCHEDULE INCLUDING ADDENDUM.  
ALL VOTING YES. (SEE ATTACHED)

DATE	AMOUNT	CHECK NUMBERS
2/4/05	\$622,000.00	ACH 514 (Texpool)
2/4/05	\$2,453.10	191350 - 191351
2/4/05	\$37,183.53	191352 - 191379
2/7/05	\$402.00	091986 - 092013
2/7/05	\$846.00	092014 - 092088
2/7/05	\$1,122.00	092089 - 092170
2/7/05	\$408.00	092171 - 092196
2/7/05	\$684.00	092197 - 092245
2/7/05	\$1,424.00	092246 - 092331
2/7/05	\$528.00	092332 - 092365
2/8/05	\$35,979.27	191380 - 191382
2/9/05	\$600,000.00	ACH 515 (Texpool)
2/9/05	\$120,776.01	191383
2/10/05	\$63,637.57	ACH 516
2/10/05	\$204,138.54	ACH 517
2/10/05	\$82.37	ACH 518
2/10/05	\$2,890.93	ACH 519
2/10/05	\$52,060.32	191384 - 191386
2/10/05	\$3,187.23	191387 - 191392
2/11/05	\$834.00	092366 - 092443
2/11/05	\$612.00	092444 - 092476
2/11/05	\$8,212.61	191393 - 191424
2/14/05	\$590,916.88	ACH 520
2/14/05	\$31,150.00	ACH 521
2/14/05	\$6,965.57	191425
2/15/05	\$222.00	092477 - 092513


DATE	AMOUNT	CHECK NUMBERS
2/15/05	VOID	191426
2/15/05	\$125,477.64	191427 - 191603
2/15/05	\$1,552.68	191604
2/22/05	\$2,669.71	Addendum (To appear on future schedule)
Total	\$2,518,415.96	

19. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE PERSONNEL ACTION FORMS, AS REVISED LIST.  
ALL VOTING YES. (SEE ATTACHED)
20. MOTIONED BY BOB WILLIS, SECONDED BY BOBBY SMITH, TO APPROVE PERSONNEL MANAGEMENT SYSTEM UPDATE CREATING THE JOB DESCRIPTION OF "1040-SPECIAL PROJECT OFFICER" POLK COUNTY SHERIFF'S DEPARTMENT.  
ALL VOTING YES. (SEE ATTACHED)
21. MOTIONED BY JAMES J. "Buddy" PURVIS, SECONDED BY BOB WILLIS, TO APPROVE COUNTY CLERK'S REQUEST FOR EXPENDITURE FROM RECORDS MANAGEMENT/PRESERVATION FUND FOR ARCHIVAL PROJECT OF PROBATE AND GUARDIANSHIP RECORDS.  
ALL VOTING YES. (SEE ATTACHED)
22. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PCT#1 REQUEST FOR HEAD WALL & CULVERT EMERGENCY REPAIR/REPLACEMENT ON INLET DRIVE BY DAVIS & BROWN CONSTRUCTION, NOT TO EXCEED \$23,354.00, TO BE FUNDED BY THE ISSUANCE OF DEBT AS PER THE POLK COUNTY POLICY FOR BRIDGE REPAIR/REPLACEMENT.  
ALL VOTING YES.
23. MOTIONED BY BOBBY SMITH, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE SHERIFF'S DEPARTMENT REQUEST AND ADVERTISE FOR BIDS RELATING TO JAIL REPAIRS, UPGRADES, EQUIPMENT REPLACEMENT, INCLUDING THE REPAIR OF CONCRETE WORK ON THE PARKING LOT & DRIVEWAY, AND TO APPROVE CAPITAL EXPENDITURE OF THOSE REQUESTS, TOTOTALING \$174,890.00, THROUGH A REIMBURSEMENT RESOLUTION.  
ALL VOTING YES.
24. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO ACCEPT OFFER TO PURCHASE TAX FORECLOSURE PROPERTY, IN PRECINCT #1;  
TRACT 39 ( .38 acre) WM. PACE SURVEY, ABSTRACT 60, CAUSE #T03-137, ACCT#10060005000,  
TRACT 530 (.25 acre) A. VIESCA SURVEY, ABSTRACT 77, CAUSE #T00-083, ACCT#10077070100.  
ALL VOTING YES.

**ADJOURN:**

MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO ADJOURN COURT THIS 22<sup>nd</sup> DAY OF FEBRUARY, 2005 AT 10:38 AM.  
ALL VOTING YES.

Attest:   
BARBARA MIDDLETON, COUNTY CLERK

  
JOHN P. THOMPSON, COUNTY JUDGE

COPY



JOHN P. THOMPSON  
COUNTY JUDGE

*Item #10*

Tuesday, February 01, 2005

Sturgis Chadwick  
Sears Authorized Retail Dealer  
321 N. Beatty  
Livingston, Texas 77351

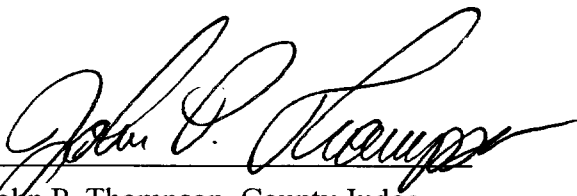
Dear Mr. Chadwick,


In the February 22, 2005 regular meeting, Polk County Commissioners Court will consider the renewal of the lease agreement for parking spaces at the Sears Retail Store, Livingston, Texas.

The Court will look at renewing the existing agreement, under the same terms and conditions, for a period of one (1) year, commencing March 25, 2005 and ending March 24, 2006.

If this renewal meets with your approval, please sign in the space provided below on both originals and return both at your earliest convenience, prior to February 17, 2005, in the pre-addressed envelope provided, retaining a copy for your records. After approval by Court, one (1) original will be returned to you for your files. This letter shall serve as an addendum to and become a part of your original agreement.

Sincerely,

  
\_\_\_\_\_  
John P. Thompson, County Judge  
Polk County, Texas (Lessee)  
Date: 2/22/05

  
\_\_\_\_\_  
Sturgis Chadwick (Lessor)  
Date: 2/3/05

*Item #12*



**COPY**

**RESOLUTION**

Of the Polk County Commissioners Court

**Verifying Approval & Adoption of Road Names/Numbers  
in Polk County, Texas**


WHEREAS, the County of Polk is given the responsibility/authority in Chapter 771, Health and Safety Code, VACS and Senate Bill 1091 to provide 9-1-1 services and assign addresses; and

WHEREAS, the County has approved and adopted said road names and numbers through adoption of its' Master Street Address Guide (MSAG); and

WHEREAS, the County of Polk has erected county road signs throughout the County and has, by Resolution, requested the Texas Department of Transportation perform the initial survey of the need for pre-arrival signs in the County, and, has formally requested that the Texas Department of Transportation erect pre-arrival signs throughout the County.

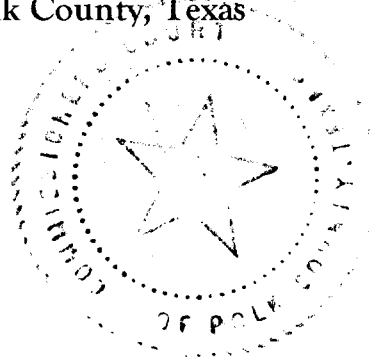
NOW, THEREFORE, the County of Polk does hereby verify the approval and adoption of road names/numbers within the County and provides maps of the location of said roads by the Polk County Master Street Address Guide (MSAG) attached hereto.

**PASSED AND APPROVED ON THIS THE 22<sup>nd</sup> DAY OF FEBRUARY, 2005.**

  
John P. Thompson  
County Judge, Polk County, Texas

Attest:

  
Barbara Middleton, County Clerk





Item #13



**Application for Utility/Pipeline Construction in County Right-of-Way**

Application No. : \_\_\_\_\_

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Location of Utility/Pipeline Construction: [Attach route map & plat described in Regulations, Sec. H) ].

**Type of Construction:**

Water/Sewer  Cable  Low Pressure Pipeline  High Pressure Pipeline

Are there any adjacent easements available? Yes  No

If Yes, decide need for this request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ATTACHMENTS:** Fee (paid)  Route Map  Plat  Plans/specifications (if required)

The undersigned agrees to perform, at its own expense, all the required work, including later relocation of the pipeline or facility if requested by the Commissioners Court of Polk County, Texas and understands that Polk County is granting use of property within the limits of county roads only to the extent which County interest in this property permits.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title

**APPROVAL**

On this, the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, approval is granted for work described above and on the attached notice.

\_\_\_\_\_  
Authorized Signature for Polk County, Texas

\_\_\_\_\_  
Date

**Regulations and Provisions to  
Permit Construction on County Road Right-of-Way**

It is the intent of Polk County to adopt rules and regulations for installing, adjusting, altering, maintaining and/or relocating pipelines or utility lines which include minimum applicable requirements as set forth by the State of Texas and the Code of Federal Regulations for construction, operation, maintenance and relocation of such pipelines and facilities. These specifications cover all public utility lines, mains, low pressure and high pressure pipelines and will be permitted for construction, alteration, maintenance or relocation under the following regulations and provision;

- A) In the event it becomes necessary to alter or relocate the pipeline or utility for which permission is sought, due to widening or improving the county roads within the existing road easement at the point or along the route of said utility construction, applicant or its successor, if any, will perform the alteration or relocation at its own cost and expense and said applicant/company will save and hold harmless Polk County from claims, or causes of action arising from any claims for damages or injuries sustained by any person or property occasioned by its operation under this permit;
- B) All crossing of county roads and of driveways accessing county roads, hereinafter referred to as "road crossings", will be bored unless stipulated otherwise by the County Commissioner of the precinct in which the subject road is located;
- C) All road crossings will be at a minimum depth of sixty inches (60") below the lowest existing grade for a minimum distance of twenty feet (20') beyond each right-of-way line;
- D) All parallel utility construction will be a minimum depth of forty-eight inches (48") below existing road ditches.
- E) Any damage whatsoever to any county road, roadbed, ditch or structure on or in the county right-of-way caused by laying, constructing, maintaining, repairing or relocating of a utility and/or pipeline in, under, across or along county road right-of-way shall be repaired immediately and restored to as good or better condition as before construction. Such repair and restoration will be at the sole cost and expense of the owner or operator of the pipeline or utility;
- F) In the event construction is delayed or halted by adverse weather conditions, labor stoppages or mechanical difficulties, the company will ensure that all ditches are cleaned and will drain as good or better than before construction;
- G) While the contractor is upon county right-of-way, all spoils, materials and excavations will be marked with proper barricades and lights at night, on holidays and weekends. If contractor's machinery impedes any lane of traffic, contractor will provide as many flagmen as is necessary to provide for the safe, orderly movement of vehicular traffic;

- H) Applicant shall submit a rout map and plat indicating the description of the point the pipeline or utility begins and the direction and the distance of the proposed utility and/or pipeline, as it affects the county roads through Polk County, Texas;
- I) Applicant shall submit detailed plans and specifications for the construction, alteration, maintenance and relocation of such utility of pipeline, indicating proposed work to be performed, type of construction, type of material or pipe, size of material or pipe and, if pipe, wall thickness of pipe, type of material/substance to be carried in the pipe and the anticipated working pressure;
- J) At least forty-eight (48) hours before commencing construction of any pipeline or utility in, under, across or along any county road, notice of the time such construction is to commence shall be given by the applicant to the County Commissioner of the precinct in which the work is being done in order that the County Commissioner or his/her agent may supervise and inspect such construction. However, in cases of emergency requiring immediate maintenance or repair of any pipeline or utility, notice should be given to the County Commissioner as soon as possible;
- K) Upon completion of construction in, under, across or along county road right-of-way, contractor will notify the County Commissioner so that a final inspection may be made;
- L) A non-refundable application fee of One Hundred Dollars (\$100.00) will be assessed before any type of construction in, under, across or along county road right-of-way may commence;
- M) Additional conditions and/or stipulations: (for County use only)

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The undersigned agrees to perform, at its own expense, all the required work, including later relocation of the pipeline or facility if requested by the Commissioners Court of Polk County, Texas and understands that Polk County is granting use of property within the limits of county roads only to the extent which County interest in this property permits.

\_\_\_\_\_  
Authorized signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title (of person whose signature appears)



Item #15



**RESOLUTION**

**RESOLUTION EXPRESSING INTENT TO REIMBURSE EXPENDITURES  
TO BE INCURRED BY POLK COUNTY, TEXAS**

**WHEREAS**, Polk County, Texas (the "Issuer") is a Texas County and a political subdivision of the State of Texas authorized to issue obligations to finance its activities pursuant to various Texas statutes, including anticipation notes pursuant to Chapter 1431, Texas Government Code, the interest on which is excludable from gross income for federal income tax purposes ("tax-exempt obligations") pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code");

**WHEREAS**, the Issuer will make, or has made not more than 60 days prior to the date hereof, payments with respect to the acquisition, construction, repair and equipping of the projects listed on Exhibit "A" attached hereto;

**WHEREAS**, the Issuer has concluded that it does not currently desire to issue tax-exempt obligations to finance the costs associated with the projects listed on Exhibit "A" attached hereto;

**WHEREAS**, the Issuer desires to reimburse itself for the costs associated with the projects listed on Exhibit "A" attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof; and,

**WHEREAS**, the Issuer reasonably expects to issue tax-exempt obligations to reimburse itself for the costs associated with the projects listed on Exhibit "A" attached hereto.

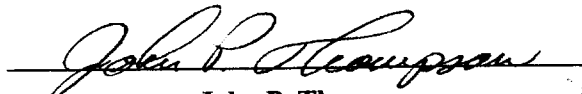
**NOW, THEREFORE, BE IT RESOLVED THAT:**

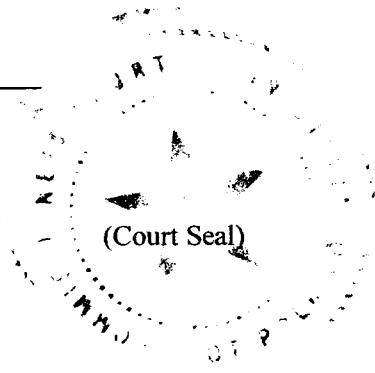
**Section 1.** The Issuer reasonably expects to reimburse itself for all costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the acquisition, construction, repair and equipping of the projects listed on Exhibit "A" attached hereto from the proceeds of tax-exempt obligations to be issued subsequent to the date hereof.

**Section 2.** This resolution is also made to evidence the intent of the Issuer to make such reimbursements under Treas. Reg. § 1.150-2 and Section 1201.042, Texas Government Code.

**Section 3.** The Issuer reasonably expects that the maximum principal amount of tax-exempt obligations issued to reimburse the Issuer for the costs associated with the projects listed on Exhibit "A" attached hereto will not exceed \$31,485.00.

**ADOPTED** this 22<sup>nd</sup> day of February, 2005, by the Polk County Commissioners Court.

  
**John P. Thompson**  
County Judge, Polk County, Texas



Attest;

  
Barbara Middleton, County Clerk

**EXHIBIT "A"**

**DESCRIPTION OF PROJECTS**

**Emergency Bridge Repair**

Brian Bounds LLC

Emergency Mgmt. - 2005 Suburban

\$ 31,485.00

TOTAL

\$ 31,485.00

Such financing to be in an amount not to exceed \$ 31,485.00 from the General Fund of Polk County, Texas.

COPY

#16

Budget Revisions

# 2005-09

REVISIONS  
AMENDMENT CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
010 GENERAL FUND	.00
015 ROAD & BRIDGE ADM	.00
027 SECURITY	.00
049 DISTRICT ATTY HOT CHECK FUND	.00
051 AGING	.00
085 TCDP GRANTS-SEWER PROJECTS	.00

THE PRECEDING LIST OF REVISIONS WAS REVIEWED AND APPROVED

*B. L. Dockens*

B. L. DOCKENS

COUNTY AUDITOR

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

ACCOUNT NUMBER	ACCOUNT NAME	DATE	AMDT NUMBER	OLD BUDGET AMOUNT	BUDGET AMOUNT	AMOUNT OF CHANGE	DESCRIPTION	CLK
02/16/2005 11:40:46								
REPORT OF GENERAL LEDGER AMENDMENTS								
2005 010-330-695	STATE HOMELAND SEC	02/15/2005	2KSR09	399,517.00-	401,280.93-	1,763.93-	RECORD PARTIAL TEEX REIMBUR	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	1,763.93-		
2005 010-342-569	REIMBURSEMENT-SHER	02/09/2005	2KSR09	.00	2,855.32-	2,855.32-	RECORD RESERVE DEPUTIES REI	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	2,855.32-		
2005 010-367-130	SHERIFFS DONATED M	02/14/2005	2KSR09	.00	500.00-	500.00-	RECORD CK LIVINGSTON TELEPH	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	500.00-		
2005 010-560-105	SALARIES	02/16/2005	2KSR09	1,156,692.35	1,151,613.95	5,078.40-	MOVE FUNDS TO PART TIME SAL	K
2005 010-560-108	SALARIES PART-TIM	02/16/2005	2KSR09	25,861.17	30,939.57	5,078.40	MOVE FUNDS FROM SALARIES PE	K
2005 010-560-300	UNIFORMS	02/09/2005	2KSR09	12,500.00	15,355.32	2,855.32	RECORD RESERVE DEPUTIES REI	K
2005 010-560-423	MOBIL PHONES	02/14/2005	2KSR09	17,000.00	17,500.00	500.00	RECORD CK LIVINGSTON TELEPH	K
	EXPENSE SUMMARY - SHERIFF DEPT		TOTAL AMENDMENTS	4	TOTAL CHANGES	3,355.32		
2005 010-695-571	STATE HOMELAND SEC	02/15/2005	2KSR09	399,517.00	401,280.93	1,763.93	RECORD PARTIAL TEEX REIMBUR	K
	EXPENSE SUMMARY - EMERG MGMT		TOTAL AMENDMENTS	1	TOTAL CHANGES	1,763.93		
2005 015-364-300	SALE OF SURPLUS PC	02/09/2005	2KSR09	8,160.00-	8,960.00-	800.00-	RECORD CK FROM BJ ANDERSON-	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	800.00-		
2005 015-369-100	CULVERT/MATERIAL R	02/11/2005	2KSR09	17,837.60-	37,837.60-	20,000.00-	RECORD CK PINE SHADOWS CC;R	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	20,000.00-		
2005 015-621-343	PINE SHADOWS SUB./	02/11/2005	2KSR09	.00	20,000.00	20,000.00	RECORD CK PINE SHADOWS CC;R	K
	EXPENSE SUMMARY		TOTAL AMENDMENTS	1	TOTAL CHANGES	20,000.00		
2005 015-622-337	MATERIAL/SUPPLIES	02/16/2005	2KSR09	20,389.33	14,101.33	6,288.00-	MOVE FUNDS TO OFC EQUIPMENT	K
2005 015-622-572	OFFICE FURNISHING/	02/16/2005	2KSR09	1,175.00	7,463.00	6,288.00	MOVE FUNDS FROM MATERIAL/SU	K
	PRECINCT #2 - ROAD & BRIDGE		TOTAL AMENDMENTS	2	TOTAL CHANGES	.00		
2005 015-623-315	OFFICE SUPPLIES	02/09/2005	2KSR09	1,000.00	1,100.00	100.00	RECORD CK BJ ANDERSON-WRECK	K
2005 015-623-456	PARTS & REPAIRS	02/09/2005	2KSR09	49,801.45	50,501.45	700.00	RECORD CK BJ ANDERSON-WRECK	K
	PRECINCT #3 EXPENSE SUMMARY		TOTAL AMENDMENTS	2	TOTAL CHANGES	800.00		
2005 027-580-315	OFFICE SUPPLIES	02/09/2005	2KSR09	300.00	400.00	100.00	MOVE FUNDS FROM TRAVEL;G-BI	K
2005 027-580-427	TRAVEL/TRAINING	02/09/2005	2KSR09	1,000.00	900.00	100.00-	MOVE FUNDS TO OFFICE SUPPLI	K
	EXPENSE SUMMARY-SECURITY FUND		TOTAL AMENDMENTS	2	TOTAL CHANGES	.00		
2005 049-342-425	REIMBURSE TRAVEL-T	02/14/2005	2KSR09	.00	920.00-	920.00-	RECORD REIMBURSEMENT CKS FR	K
			TOTAL AMENDMENTS	1	TOTAL CHANGES	920.00-		
2005 049-476-334	OPERATING EXPENSE	02/14/2005	2KSR09	7,000.00	7,920.00	920.00	RECORD REIMBURSEMENT CKS EM	K
	EXPENSE SUMMARY		TOTAL AMENDMENTS	1	TOTAL CHANGES	920.00		
2005 051-645-333	RAW FOOD	02/10/2005	2KSR09	63,800.00	63,300.00	500.00-	MOVE FUNDS TO CABLE TV;D.OV	K
2005 051-645-419	CABLE TV	02/10/2005	2KSR09	.00	500.00	500.00	MOVE FUNDS FROM RAW FOODS;D	K
	EXPENSE SUMMARY - AGING DEPT		TOTAL AMENDMENTS	2	TOTAL CHANGES	.00		
2005 085-331-100	GRANT REVENUES	02/09/2005	2KSR09	186,553.00-	.00	186,553.00	MOVE FUNDS TO MOSCOW LINE I	K
2005 085-331-200	MOSCOW WATER-GRANT	02/09/2005	2KSR09	.00	186,553.00-	186,553.00-	MOVE FUNDS FROM GRANT REVEN	K
			TOTAL AMENDMENTS	2	TOTAL CHANGES	.00		
2005 085-409-590	CONSTRUCTION EXPEN	02/09/2005	2KSR09	186,553.00	.00	186,553.00-	MOVE FUNDS TO MOSCOW EXPENS	K
2005 085-409-600	MOSCOW WSC-#724861	02/09/2005	2KSR09	.00	186,553.00	186,553.00	MOVE FUNDS FROM CONSTRUCTIO	K



02/16/2005 11:40:46

ACCOUNT NUMBER ACCOUNT NAME

DATE

REPORT OF GENERAL LEDGER AMENDMENTS

AMDMT OLD BUDGET AMENDED BUDGET

NUMBER AMOUNT AMOUNT

DESCRIPTION

CLX

GELL22 PAGE 2

TOTAL AMENDMENTS 2 TOTAL CHANGES .00

**VOL 51 PAGE 190**

*Budget Amendment  
Budget # 2005-09 (A)*

AMENDMENT CHANGES BY FUND

FUND DESCRIPTION	INCREASE/DECREASE
090 DRUGS FORFEITURE FUND	705.90

THE PRECEDING LIST OF AMENDMENTS WAS REVIEWED AND APPROVED.

B. D. DOCKENS

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE

*John P. Thompson*

*LH#*

02/22/2005 11:07:55  
 ACCOUNT NUMBER ACCOUNT NAME  
 2005 090-476-199 DISTRICT ATTY ACCT 02/22/2005

REPORT OF GENERAL LEDGER AMENDMENTS  
 AMOUNT NUMBER OLD BUDGET AMENDED BUDGET  
 13,000.00 13,705.80  
 TOTAL AMENDMENTS 1 TOTAL CHANGES

AMOUNT OF CHANGE  
 705.80  
 705.90

DESCRIPTION  
 AMEND FOR EXPENDITURES, J. HO K

CLX

GELL122 PAGE 1

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	400,000.00
015 ROAD & BRIDGE ADM	102,000.00
061 DEBT SERVICE FUND	120,000.00
	-----
TOTAL OF ALL FUNDS	622,000.00

*ACH 514*

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

*B. L. Dockens*

COUNTY AUDITOR

\_\_\_\_\_

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

\_\_\_\_\_

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	1,792.45
015	ROAD & BRIDGE ADM	510.65
185	CCAP - JUVENILE PROBATION	150.00
	TOTAL OF ALL FUNDS	2,453.10

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	34,391.82
013	JP JUSTICE COURT TECHNOLOGY	59.95
015	ROAD & BRIDGE ADM	1,249.84
027	SECURITY	92.79
040	LAW LIBRARY FUND	54.03
049	DISTRICT ATTY HOT CHECK FUND	13.50
051	AGING	1,308.10
093	CO CLERK RECORDS MGMT FUND	13.50
		-----
	TOTAL OF ALL FUNDS	37,183.53

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	402.00
	-----
TOTAL OF ALL FUNDS	402.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	846.00
	-----
TOTAL OF ALL FUNDS	846.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



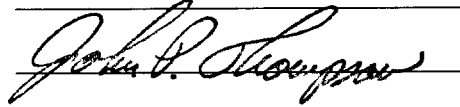
COUNTY AUDITOR

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JOHN P. THOMPSON

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COUNTY JUDGE





SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	1,122.00
	-----
TOTAL OF ALL FUNDS	1,122.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

\_\_\_\_\_

JOHN P. THOMPSON



COUNTY JUDGE

\_\_\_\_\_

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	408.00
	-----
TOTAL OF ALL FUNDS	408.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

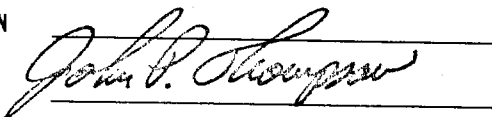
B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON




COUNTY JUDGE


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FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	684.00
	-----
TOTAL OF ALL FUNDS	684.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS 

COUNTY AUDITOR \_\_\_\_\_

JOHN P. THOMPSON 

COUNTY JUDGE \_\_\_\_\_

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	1,424.00
	-----
TOTAL OF ALL FUNDS	1,424.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

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SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	528.00
TOTAL OF ALL FUNDS	528.00

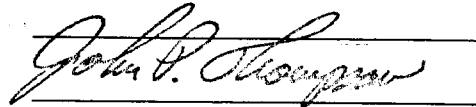
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	8,479.27
015 ROAD & BRIDGE ADM	27,500.00
	-----
TOTAL OF ALL FUNDS	35,979.27

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	300,000.00
015 ROAD & BRIDGE ADM	165,000.00
061 DEBT SERVICE FUND	135,000.00
	-----
TOTAL OF ALL FUNDS	600,000.00

*ACH 515*  
*Investments*  
*R & B Adm.*  
*Debt Service*

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON

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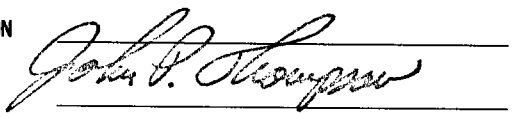
COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	90,449.60
015	ROAD & BRIDGE ADM	22,607.75
027	SECURITY	494.32
049	DISTRICT ATTY HOT CHECK FUND	494.32
051	AGING	988.64
185	CCAP - JUVENILE PROBATION	5,741.38
	TOTAL OF ALL FUNDS	120,776.01

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS   
COUNTY AUDITOR \_\_\_\_\_  
JOHN P. THOMPSON   
COUNTY JUDGE \_\_\_\_\_



96-5-16  
Act - Security  
Social Security / WH  
FICA / WH

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	40,820.77
015 ROAD & BRIDGE ADM	9,820.46
027 SECURITY	305.38
049 DISTRICT ATTY HOT CHECK FUND	538.70
051 AGING	929.45
083 MUSEUM OPERATING FUND	82.13
101 ADULT SUPERVISION	7,857.58
185 CCAP - JUVENILE PROBATION	3,283.10
<b>TOTAL OF ALL FUNDS</b>	<b>63,637.57</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.



B. L. DOCKENS

COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

*ACT 517*

**SCHEDULE OF BILLS BY FUND**

<b>FUND DESCRIPTION</b>	<b>DISBURSEMENTS</b>
010 GENERAL FUND	128,850.35
015 ROAD & BRIDGE ADM	34,774.80
027 SECURITY	1,167.72
049 DISTRICT ATTY HOT CHECK FUND	1,481.73
051 AGING	3,986.06
083 MUSEUM OPERATING FUND	345.92
101 ADULT SUPERVISION	23,337.96
185 CCAP - JUVENILE PROBATION	10,194.00
<b>TOTAL OF ALL FUNDS</b>	<b>204,138.54</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS  
 COUNTY AUDITOR

JOHN P. THOMPSON  
 COUNTY JUDGE

ACT 518

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	82.37
TOTAL OF ALL FUNDS	82.37

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

ACT 519

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	2,294.32
015 ROAD & BRIDGE ADM	596.61
TOTAL OF ALL FUNDS	2,890.93

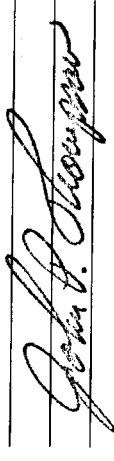
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

COUNTY AUDITOR

JOHN P. THOMPSON

COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	52,060.32
	-----
TOTAL OF ALL FUNDS	52,060.32

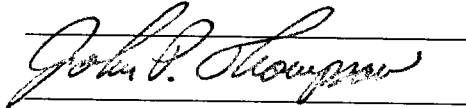
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

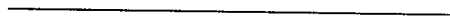


COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	1,285.04
015	ROAD & BRIDGE ADM	270.00
027	SECURITY	30.00
101	ADULT SUPERVISION	1,148.17
185	CCAP - JUVENILE PROBATION	454.02
	TOTAL OF ALL FUNDS	3,187.23

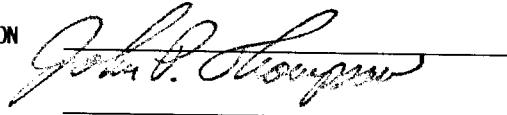
THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

JOHN P. THOMPSON



COUNTY JUDGE

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	834.00
TOTAL OF ALL FUNDS	834.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

---

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	612.00
	-----
TOTAL OF ALL FUNDS	612.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

---



**SCHEDULE OF BILLS BY FUND**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>DISBURSEMENTS</b>
010	GENERAL FUND	7,207.77
015	ROAD & BRIDGE ADM	710.71
027	SECURITY	2.31
051	AGING	249.51
088	JUDICIARY FUND	42.31
		-----
	<b>TOTAL OF ALL FUNDS</b>	<b>8,212.61</b>

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

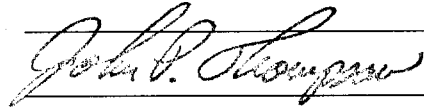
B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

---

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
061 DEBT SERVICE FUND	590,916.88
	-----
TOTAL OF ALL FUNDS	590,916.88

*ACH 520*

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

*B. L. Dockens*

COUNTY AUDITOR

\_\_\_\_\_

JOHN P. THOMPSON

\_\_\_\_\_

COUNTY JUDGE

*John P. Thompson*

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
061 DEBT SERVICE FUND	31,150.00
	-----
TOTAL OF ALL FUNDS	31,150.00

*AC 11/5/21*

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS

*B. L. Dockens*

COUNTY AUDITOR

\_\_\_\_\_

JOHN P. THOMPSON

*John P. Thompson*

COUNTY JUDGE

\_\_\_\_\_

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
061 DEBT SERVICE FUND	6,965.57
	-----
TOTAL OF ALL FUNDS	6,965.57

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



COUNTY AUDITOR

---

JOHN P. THOMPSON



COUNTY JUDGE

---

SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	222.00
	-----
TOTAL OF ALL FUNDS	222.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.


B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

---

FUND	DESCRIPTION	DISBURSEMENTS
010	GENERAL FUND	62,856.12
011	HOTEL OCCUPANCY TAX FUND	500.00
013	JP JUSTICE COURT TECHNOLOGY	2,075.98
015	ROAD & BRIDGE ADM	52,757.31
040	LAW LIBRARY FUND	93.99
049	DISTRICT ATTY HOT CHECK FUND	79.76
051	AGING	2,761.10
093	CO CLERK RECORDS MGMT FUND	1,879.67
094	COUNTY RECORDS MGMT FUND	2,473.71
TOTAL OF ALL FUNDS		125,477.64

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

B. L. DOCKENS



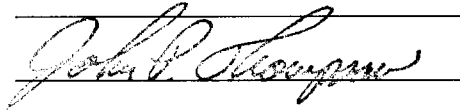
COUNTY AUDITOR

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JOHN P. THOMPSON

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COUNTY JUDGE



SCHEDULE OF BILLS BY FUND

FUND DESCRIPTION	DISBURSEMENTS
010 GENERAL FUND	1,552.68
	-----
TOTAL OF ALL FUNDS	1,552.68

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

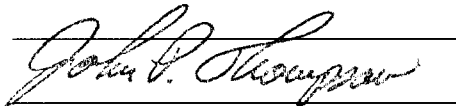
B. L. DOCKENS



COUNTY AUDITOR

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JOHN P. THOMPSON



COUNTY JUDGE

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VOL 51 PAGE 220

ADDENDUM  
SCHEDULE OF BILLS FOR  
FEB 22, 2005  
FY2005

COPY

CASA DEL MAR	\$	485.80	DRUG FOREITURE FUND
CHOICEPOIT SERVICES. INC	\$	147.00	DA HOT CHECK
CINGULAR WIRELESS	\$	95.52	DA HOT CHECK
HOMICIDE INVESTIGATORS OF TEX	\$	115.00	DRUG FORFEITURE FUND
JONES, KAYCEE	\$	14.83	DA HOT CHECK
LIVINGSTON QUICK LUBE	\$	12.50	DA HOT CHECK
LOZADA, JUAN	\$	160.38	DA HOT CHECK
LOZADA, JUAN	\$	131.22	DA HOT CHECK
NATIONAL CENTER FOR VICTIMS O	\$	75.00	DA HOT CHECK
OVERSTREET, TOMMY	\$	517.69	R&B# 4
SMITH, BOBBY	\$	303.89	R&B# 2
TEXAS CENTER FOR LEGAL ETHICS	\$	105.00	DRUG FOREITURE FUND
TEXAS JUVENILE PROBATION	\$	140.00	DA HOT CHECK
WALKER, PAMELA	\$	160.38	DA HOT CHECK
WELLS, LAURA	\$	205.50	DA HOT CHECK
TOTAL	\$	<u>2,669.71</u>	







#20

**Job Description: Special Project Officer**

**CLASS NO:** 1040

**EEOC CATEGORY:** Professionals

**PAY GROUP:** 17

**FLSA:** Exempt

**SUMMARY OF POSITION:**

Assists the Sheriff by preparing and performing investigation of citizen complaints. Conducts internal investigations and in-house training of personnel. Works closely with the general public.

**ORGANIZATIONAL RELATIONSHIPS:**

- 1. Reports to: Sheriff
- 2. Directs: This is a non-supervisory position.
- 3. Other: Works closely with departmental employees and other law enforcement agencies, District Attorney, Courts and the general public.

**EXAMPLES OF WORK:**

**Essential Duties\***

Assists the Sheriff in the preparation and execution of special projects, including the investigation of citizen complaints and internal investigations of the department;

Trains law enforcement personnel;

Reviews, develops and updates Departmental Policies and Procedures;

Interviews, screens, reviews, and performs background checks on prospective departmental employees;

Assists Chief Deputy with scheduling the maintenance of equipment, including, but not limited to, vehicles and radios;

Testifies in court; and

**Other Important Duties\***

May speak and give briefings to community groups as directed by the sheriff; and

Performs such other duties as may be assigned.

*\* for the purpose of compliance with the Americans With Disabilities Act (ADA)  
This job description does not take into account potential reasonable accommodations.*

CLASS NO. 1040 (Continued)

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

*Knowledge of:* Criminal and civil law, investigations and crime prevention methods, and identification records and procedures.

*Ability to:* Train, supervise, motivate and evaluate staff; establish and maintain working relationship with all department employees, other law enforcement officials, and with the general public; communicate effectively, both orally and in writing; and maintain appropriate necessary certifications, Texas driver's license applicable to job responsibilities, and good driving record.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

Bachelor's degree in criminal justice, or a related field, and at least two years of experience as a law enforcement officer in the State of Texas, at least one year of which involved supervision;

*or* high school graduation, or its equivalent, and at least five years of experience as a law enforcement officer in the State of Texas, at least one year of which involved supervision;

*or* any equivalent combination of experience and training which provides the required knowledge, skills, and abilities and satisfies state statutes.

**CERTIFICATES AND LICENSES REQUIRED:**

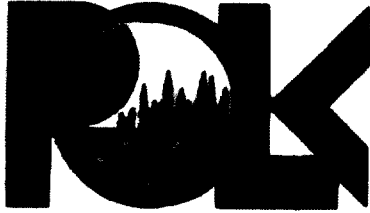
Advanced Certification by the Texas Commission on Law Enforcement Officers Standards and Education;

Appropriate Texas driver's license;

Instructor's Certification by the Texas Commission on Law Enforcement Officers Standards and Education.

Other TCLOESE certifications preferred.





POLK COUNTY, TEXAS

# Barbara Middleton County Clerk

Schelana Walker, Chief Deputy  
Main Office (936)327-6804  
Court Dept. (936)327-6805  
Fax (936)327-6874

P.O. Drawer 2119  
Livingston, Texas 77351

## ARCHIVAL PROJECT - 2005

February 22, 2005

Judge John P. Thompson  
Commissioner Willis  
Commissioner Smith  
Commissioner Purvis  
Commissioner Overstreet

SUBJECT: REQUEST TO ARCHIVE PROBATE  
& GUARDIANSHIP RECORDS

Dear Commissioners Court:

This is the first Archival Project for preserving our older records that have not be scanned or imaged. The (earliest) Probate & Guardianship records are sitting in file cabinets in the basement and the paper is deteriorating very badly. The ink on some of the papers is barely ledgeable. Our earliest records must be archived before we loose them. After we get the records scanned (Imaged) we will be able to import all the Index's and Images into our existing data base on the AS 400. We will be performing Archival Projects for the next five years or as long as our funds last. The Records Archive Fees collected (for first year) FY-2004 is \$58,084.00. The amount of this project is approximately \$37,718.00. (see attached)

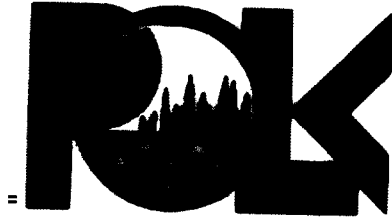
Our numbers of files and dates are included with this quote. Thank you in advance for your continued support & assistance in preserving our records for future generations.

Sincerely,

Barbara Middleton

Barbara Middleton

Item #21



**POLK COUNTY, TEXAS**

*Barbara Middleton  
County Clerk*

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P.O. Drawer 2119  
Livingston, Texas 77351

Schelana Walker, Chief Deputy  
Main Office (936)327-6804  
Court Dept. (936)327-6805  
Fax (936)327-6874

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**Probate & Guardianship - Inventory of Files**

Number of Files	Dates of files
Alphabetical files ( 517) A-1 through Z-0	1804 - 1888
Numeric Files (5,029) (001 - 5029)	1889 - 1992



**Global 360**  
Optimizing Business Processes

**Global 360, Inc.**  
1750 Viceroy Drive  
Dallas, TX 75235  
www.global360.com

**Honorable Barbara Middleton**  
**Polk County Clerk**  
**P.O. Box Drawer 2119**  
**Livingston, TX 77351**

Dear Barbara:

Thank you for giving Global 360, Inc. the opportunity to meet the needs of your County. Enclosed please find estimated pricing based on the information that we received from you.

The following is an estimated inventory of the services you have requested:

***Digitizing and retrieval of Probate records  
PLUS Microfilm back-up for archival preservation***

1-5029 Probate Cases

50 Pages per case (Approximately)

251,450 Approximate number of pages of all Probate case files

**TOTAL ESTIMATED COSTS** **\$37,718**

**COSTS INCLUDE:**

Pack files in boxes (County)  
Pickup and deliver documents  
Offsite scanning  
Email or fax back files as needed by county (Hot-line number)  
Indexing at file level by case number  
Each file will be scanned as a multi-page tiff files  
~~Microfilm back-up for archival preservation~~

Set of CDs with a self-contained viewer and index database on each CD

Set of CDs in a directory structure with a ASCII index file for importing into an imaging system (any vendor's system)

Thank you,

**Billy Gerwick**

**Global 360, Inc.**

*Item #23  
Estimate*

***Work Request for the Polk County Sheriff's Office***

- 1. Mold Remediation \_\_\_\_\_ \$60,599.00
  
- 2. Plumbing \_\_\_\_\_ \$32,886.00
  
- 3. HVAC \_\_\_\_\_ \$37,110.00
  
- 4. Painting \_\_\_\_\_ \$3,000.00
  
- 5. Cell Door Locks \_\_\_\_\_ \$16,800.00
  
- 6. Commercial Washer and Dryer \_\_\_\_\_ \$9,860.00
  
- 7. New walk in Freezer \_\_\_\_\_ \$6,095.00
  
- 8. New walk in Cooler \_\_\_\_\_ \$4,450.00
  
- 9. Two new solid door Refrigerators \_\_\_\_\_ \$4,090.00

***Total Amount = \$174,890.00***



**KENNETH HAMMACK, Sheriff**

1733 N. Washington  
Livingston, Texas 77351  
(936) 327-6810

February 8, 2005

To Whom It May Concern:

On 02-03-2005 at approximately 1700, 8 inmates were moved from tank N, to tank 9 due to a faulty locking device on the cell door rendering that housing area unusable for safety and security reasons. This action effectively reduced our capacity from 119 to 109. On 02-08-2005 a service representative from ISI visited the Polk County Jail. Many of the paracentric, mogul and slider devices, (security cell doors) in the Polk County Jail Facility are in need of service or repair. The faulty locking device was repaired and the housing area was placed back in service. On February 3, 2005 this office received an estimate via fax from ISI Detention Contracting Group regarding the locks and keys in the Polk County Jail. To clean, adjust and lubricate all locking devices in the Polk County Jail could cost about \$ 16,800.00. This is figured on 2 men working eight hours a day for approximately 15 days at \$ 70.00 an hour. While inspecting the existing cell door locking devices throughout the jail, the service representative noted that the locking devices on the cell doors are extremely out-dated. He further stated that should any of the locking devices need repair, he thought it would be extremely difficult to obtain replacement parts, and in that case a newer locking device would need to be installed. ISI was contacted through Gary Adams. Also an estimate was sent from Central Restaurant Products for replacement of ageing kitchen appliances, specifically freezer and refrigerators. To replace current models with their equivalent breaks down as follows: 1 walk in freezer 7'9"x 7'9" at a cost of \$6095.00. 1 walk in cooler 5'10' x 7'9" at a cost of \$4450.00. 2 solid door refrigerators 54" x 29 1/2" x 83 1/4" at a cost of \$4090.00. Also Skyline Equipment was contacted regarding replacement of an ageing washer and dryer in the jail laundry. To replace one washer and one dryer with their equivalent would be approximately \$9,860.00. Both of these areas are critical to the safe operation of the Polk County Jail, one for security reasons and the other for sanitary reasons.

Clean, adjust, and lubricate all cell doors and locking devices in the jail: \$16,800.00  
Replace one washer and one dryer in laundry: \$9,860.00  
Replace on walk in freezer: \$6095.00  
Replace on walk in cooler: \$4450.00  
Replace 2 solid door refrigerators" \$4090.00

Total: \$41,295.00

## **JAIL UPRADES**

### **Introduction:**

- I. Paint ---\$3,000.00**
- A. Painting of Administration offices.
1. During visual inspection of the administration offices it was discovered that there was a pre-existing mold problem.
  2. The mold was an issue which needed to be handled by first getting samples to find out if the mold was of a health hazard to the employees.
  3. A report of the samples were obtained and it was discovered to be of a type which needed to be handled by a mold remediation team; due to state regulated guidelines. This will be handled in a separate presentation pertaining to the mold.
- B. Painting of the cell and inmate areas.
1. The labor on this area can be accomplished with inmate labor at no cost to the county.
  2. The cost of material and paint to paint this area will be included in this proposal.
- II. Plumbing ---Parts -- \$12,100.00 / Contractor -- \$20,786.00= \$32,886.00**
- A. Several of the plumbing fixtures are out-dated and obsolete; making it hard or impossible to obtain parts for.
1. Parts will be supplied by the Maintenance Engineering Dept.
  2. Labor will be by contractor and included in the total plumbing bid.
- B. There were no cut off valves installed in the initial building of the jail. This makes it impossible to work on one area of the jail without turning off the water to the whole building. Some of these gate valves that were put in are made of brass and due to the water supply from the city these valves are deteriorating to the point that they are falling apart. This has caused situations which has resulted in call outs which can be prevented by installing ball valves.
- C. The drain is busted under the concrete at a depth of 4 to 5 feet in K-tank. This will require the slab being busted up to repair this shower.
- D. Unless otherwise specified all parts and labor will be included in contractors bid.

**III. Locks and keys for doors**

- A. The locks and doors in the jail are worn out to the point that it is a continual problem securing doors. This is a security issue for the jail; and a safety issue for the employees and other inmates of the jail.
- B. All parts and labor will be included in the bid from the contractor to refurbish the locks and replace any keys which are worn to the point of needing to be replaced or duplicated.

**IV. HVAC system --- \$37,110.00**

- A. All HVAC units will need to be cleaned at the same time that all ducts are being cleaned. This must be done at the same time for health reasons.
- B. The HVAC units in the mold area will need a thorough cleaning which will involve taking the units apart. Due to the age of the units (18 yrs.) the equipment may not be able to be re-assembled to a working state. My recommendation would be to replace the units with new ones at this time. The units in question have had continual problems in the recent past.
- C. All HVAC work, parts, labor, and electrical will be included in the contractors bid.

**V. Mold Remediation -- \$57,099.00 / State Fees -- \$3,500.00= \$60,599.00**

- A. Due to state mandated regulations the mold issue will be conducted under state guidelines by a Mold Remediation Specialist.
- B. Polk County will be responsible for paying for Air Quality samples.
- C. Polk County will be responsible for providing a dumpster for the removed debris and construction debris.

**Conclusion:**

**Due to the continual health complaints and liability issues pertaining to the mold; this matter needs to be addressed as soon as possible. The mold remediation and all parts concerning mold is the first part of this request to be considered during the planning of the work schedule. This request is based on the health and welfare of the County Employees first and foremost. The fact that due to budget limitations many of these items have had to be handled on a as needed bases. This has caused problems for the Maintenance Engineering Dept. as well as the Sheriffs Department which can be eliminated or done at a overall lower cost. Due to the nature of the use of this building and the fact that it is in use twenty four hours a day; the building needs more attention than other buildings. This is cost which will be incurred by the County in one way or another in the very near future.**

**Total Request: \$133,595.00**

